

FoSPB Monthly Meeting November 1, 2012 Eliot meeting room 7 PM to 8 PM

Attendees:

David Newman, Co-Chair
Gunnar Sacher, Co-Chair
Marjorie Newman
Susan Downing
David Loftus
Nancy Catlin

Agenda:

- The month in review
 - Weekly Foot Patrol – 6:00 pm on Mondays, 3:00 pm on Fridays
 - Need more patrollers
 - Impact of vacations and small number of patrollers felt in this month
 - Continued Neighborhood Outreach
 - St. James Church Neighborhood event (10.21.)
 - Manned a table to present FoSPB (3 members)
 - Walked the perimeters of the church (4 members)
 - Talked about FoSPB park activities to a group of children (3 members)
 - Communication with BOD member of Roosevelt to confirm BOD meeting participation on 11.5.
 - Deadheading – Tue, Sa at 10:00 am
 - Faithful little core
 - Contact city to determine end date (**David, 11.15.**)
 - Park Ranger Review Committee – Inaugural meeting held Oct 25
 - Quarterly review meeting to discuss park ranger program
 - More park patrols but fewer exclusions
 - Preparing a survey to measure public perception of the effectiveness of the program
 - Looking for ideas to improve and possibly expand the program
 - Park update
 - Bench graffiti being attended; some benches are in need of repair
 - Park appears cleaner
 - Visitors population decrease with the weather change
 - Prioritize FoSPB goals to focus on a two year plan, work with PP&R
 - Install cigarette trash containers
 - Look at North-Park installation
 - Install Pet Stations
 - Look at North-Park installation
 - Trash Ordinance - Modify City litter code to include cigarette butts as litter
 - Non-monetary
 - Talk to P&R
 - Ask Carol for Proposed Write-up (**Gunnar, 11.15.**)
 - WiFi In the Park - Establish WiFi hot spots in the South Park Blocks
 - Low priority for now
 - Label for rose varieties in the rose beds
 - Improve irrigation systems in all SPB
 - budget for 2013 or 2014

- advocate with P&R
- Business recruitment for Shemanski Park
- Funding – register Parks Foundation
- Reduce skate boarding traffic
 - Post phone numbers to call on existing park signage
- Create card with important phone numbers for distribution
- PP&R meeting topics for January meeting
 - Funding – Portland Parks Foundation
 - Budget management on behalf of FoSPB
 - 2013 FoSPB project objectives
- Communication
 - Facebook: <https://www.facebook.com/FriendsOfTheSouthParkBlocks>
 - Website: www.fospb.org
- Action Item update (see below)
- Upcoming Events
 - Deadheading of roses, Tuesdays, Saturdays at 10 AM

 - Meeting with Roosevelt HOA Board, 11.5., 6:00 pm
 - Tour of St James Church, **date to be determined (Nancy C)**
 - Crocus planting in Chapman and Lownsdale parks
 - Waiting for rescheduling by city, **date will be determined**
 - Garden work party
 - November 10. Or Spring, **date will be determined**
 - End of Season Party
 - Party is for all FoSPB members, PP&R will supply food and beverages - **we need to choose a date**
 - Light dinner
 - First two weeks of December
 - Proposed venue is the St James Church meeting room
 - Foot Patrol training
 - Early December (first two weeks, middle of week) looks like the best time, **date to be determined**
 - 6 month review with Parks & Rec – 1.11., 2:00 pm
- Future Topics
 - Event planning
 - Social event in the park
 - Fundraising and fund needs
 - Determine projects and need for funding; make contact with potential local business partners including PAM, OHS, Safeway
 - Cigarette receptacles for park
 - Dog bag dispensers for park
 - WiFi funding partners
 - Vest replacement by T-Shirts
 - Have business sponsoring T-Shirts
 - Have business sponsor incentives

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Next Meetings: Last Wednesday of the month, 7:00 PM, Eliot 3rd Floor Meeting Room (11.28, No meeting in December, 1.30.)

Action Items

Detail	Update	Owner	Date	Status
Governance of FoSPB: Study other Friends groups and then decide on FoSPB Governance structure – Mt Tabor	Looked at Mt. Tabor No white papers Organized as non-profit with 200 paying members Facebook / Website Online Brochure Visitor Centre Board of Directors Newsletter every 6 months Multiple standing committees Store Longstanding partnerships Mature / bigger in scale and scope	Marjorie	5/28/2012	Closed
Governance of FoSPB: Study other Friends groups and then decide on FoSPB Governance structure		Carole	5/28/2012	Open
Governance of FoSPB: Study other Friends groups and then decide on FoSPB Governance structure		Gunnar	5/28/2012	Open
Governance of FoSPB: Provide contact for ByLaws example		Mike Boyer	5/28/2012	Open
Create FoSPB Task List		David / Gunnar	5/28/2012	Open
Membership solicitation - St. James	Participated in St. James Church Community Event in October	Carole	5/28/2012	Closed
Membership solicitation - University Place		Bob	5/28/2012	Open
Membership solicitation - Jean Manor	Have Karen	Jinny	5/28/2012	Closed
Park Ranger Review Committee	Contacted Art Hendricks –	David / Gunnar	5/28/2012	Closed

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- Express interest of FoSPB participation	waiting for formation Discussed during 6-month review			
PDNA National Night Out - Request Table	Contacted Mike Boyer – reserved space for table	David	5/28/2012	Closed
Safety Summit Prepare Meeting	Sent out invitation for 8.3.	Gunnar	5/28/2012	Closed
Safety Summit Prepare Meeting	Prepare Refreshments	Marjorie / Ginny	6/27/2012	Closed
Meeting reminder	1 day before event	Gunnar	7/31/2012	Closed
Tree Cutting	What happens with cut wood? What is replacement plan?	David	7/31/2012	Open
Smoking Ban	Follow up with Parks and Recs	David / Gunnar	7/31/2012	Open
Email list	Add Nancy Catlin	Gunnar	8.29.2012	Closed
Foot Patrol	Add Nancy Catlin, Jean Meyer to group of potential trainees	David	8.29.2012	Open
Fund management	Contact Park's and Rec's for advise	David / Gunnar	8.29.2012	Open
Event sponsoring	What is the procedure for FoSPB	David / Gunnar	8.29.2012	Open
Garden Work Party	Schedule event Schedule bench cleanup	David / Gunnar	8.29.2012	Open
Loo	Communicate to Park's and Rec's that Loo closing mechanism is making loud closing noises	Gunnar	8.29.2012	Closed
Foot Patrol Training	Schedule Foot Patrol Training - Lea Ravenel, Susan Ackley, Gene Maier, Elka Grisham, Nancy Catlin, David Loftus	David / Gunnar	9.26.2012	Open
Loo	Post Maintenance Phone Number	David	9.26.2012	Open
Wifi in the park	Check with city first and look for business partners	David / Gunnar	9.26.2012	Open

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