

**FoSPB Monthly Meeting May 28, 2014 Eliot meeting LIBRARY 7:00 PM to 8:00 PM**

**Attendees:**

David Newman, Co-Chair

Marjorie Newman

Alan Bell

Marion McNamara

Jo Durand

Elka Grisham

Suzie Downing

Susanne

Mack – Pacific Patrol Services

Asa Arden – PP&R Park Ranger

**Agenda:**

*The month in review*

- Weekly Foot Patrol – 5:00 pm on Mondays and 3:00 pm on Fridays
- Turf Improvement Project work party 5-17-14
  - o 5 friends participated
  - o One quad reseeded, covered with soil and fenced
- One food cart opened in Shemanski Plaza

*Park update*

- Transitional Youth
  - o GNA signed by all stakeholders – available to view
- PPS – Mack, activity summary
  - o Exclusions for alcohol, drugs, litter; CHEERS called for drunks
  - o Routinely checking lamp post bases used to stash drugs
  - o PPS office moving to SW 3<sup>rd</sup> and SW Pine
- Park Ranger – Asa, activity summary
  - o Invalidated park camping ordinance to be revised by June 1
  - o Police missions conducted in SPB several times per year

*Special Topics*

- Turf project (**Jo**) – Tools in University Park condo store room.
  - o Regular events: every Tuesday at 9:00 - 11:00, meet in the center of the 1500 block between SW Market and SW Clay
  - o 8 Tu sessions with 2 – 5 volunteers; need more volunteers; posters made for Turf Group
  - o 1500 Block quadrant reseeded, fenced; will be hand mowed by PP&R
- Fundraising (**Marjorie**)
  - o Project: New plantings in the Lincoln block.
    - PP&R contacted with our request for planting plan and estimates to proceed with fundraising project using Portland Parks Foundation
    - Bill Zanze, PP&R horticulturalist completed his drawings and plant cost spreadsheet
    - Scope and project description, marketing plan (**Marjorie, Alan**)

- Portland Parks Foundation Fiscal Sponsorship
  - Nick Warren – PPF Development Associate
  - Requested PPF to setup agreement for project,
  - Services provided by PPF: process donations, disperse funds, host a donation page on PPF website
  - PPF Exec Committee will decide June 12; Sponsorship Agreement to follow
  - Columbia Sportswear incentive program for donors
  - Partner with PAM Tuileries Garden summer program on Parks
- Business recruiting for Shemanski Park (**Elka, Gunnar**)
  - Met with Teresa Erhardt from PPR Customer Service who explained guidelines and provided application material
    - 2 locations
  - Two interested parties
    - Salvador Molly's (Darielle, Suzanne) - filed application for Friday at noon – County Health permit issues
    - Momo Cart LLC (Evan, Stephanie) – open now Mon, Tue, Thu, Fri
  - Once we have cart vendors signed up think about helping with the marketing
- Label for rose varieties in the rose beds
  - Some labels installed
  - Secured more labels but need to identify varieties (**Paul, Terri**)
- Foot Patrol schedule - Discussion
  - Start using **ParkScan** for maintenance items
  - Use **PDXReporter** for graffiti
- Gardening –
  - Rose deadheading starting 5-29-14; routine summer days: Tu, Th, Sa at 9 AM
  - A-frame signs to identify gardening crew activity, e.g. Turf Group, Rose Deadheading
    - Check with PP&R Permits office if a-frame sign are permitted in Park
    - A-frame sign may be available at Copyman

PP&R meeting, 5.9

- FoSPB Foot patrol
  - Training session in June with ONI / PPS
  - Update triage phone list
  - “Cops on foot and ATVs” to provide face-to-face intelligence
  - Ranger staffing levels down from previous two years
    - Washington Park – one of the reasons for resource diversion
    - Rangers office moving to new, larger space – paid from ranger budget
    - Rangers voted to be unionized
    - Conversion of seasonal to full time employees not in mayor's budget
    - Two to three teams in downtown area at peak time
    - Ranger dispatch available to 9 PM (only for non-downtown Parks)
  - PP&R not going to address camping in SPB
    - Legal constraint
    - Not enough staff
- Long-range SPB Management Plan - Trees, plantings, turf, irrigation - plan ready to go when PP&R funds become available – update on planning process
  - Internal stakeholder group is developed for Waterfront Park
  - No timeframe for SPB
- Event sponsoring – what is procedure
  - Talk to Teresa Erhardt to permit event

- One freebee event for Friends groups
- Projects
  - Business recruiting for Shemanski Square - update
    - 2 vendors
      - One vendor active until Pioneer Square market starts (Mo, We, Fr)
      - Second vendor was not approved by Multnomah County Health Department
        - Tent setup makes it a temporary restaurant business
        - Follow up with Salvador Molly's to explain situation
    - Send note to PPS and Park Rangers about vendors
    - Build on list of vendors to improve weekly coverage
  - Signage refresh - skateboarding, littering, dogs etc.
    - Install by May / June
  - Improve plantings and fencing in Lincoln Block
    - Working with Bill Zanze on plant design
    - Develop and test fund raising mechanism
      - Reimburse Don't budget for plants
      - FoSPB to fundraise for plants, target to plant in fall 2014
      - Draft a Park Proposal to get approval for Lincoln block center fence
        - Review draft – process fairly fast (**Bryan**)
        - After approval PP&R will do design and cost est.
  - Middle Armrest for park benches
    - PPR does not support – close item
  - Turf improvements
    - Built volunteer group to support labor intensive activities
    - Letter to Jenn Cairo, Urban Forestry, to request input on thinning and other ideas (Urban Forestry)
    - Discuss tree canopy thinning and other ideas with Jenn Cairo
      - Reviewed at SPB – PP&R maintained vs. PSU maintained
      - Tree maintenance for next fiscal year starting July 1.
        - Removing deadwood – next winter
        - Canopy raising – next winter
        - No removal planned
        - Will not make a lot of difference for turf
      - Ideas beyond canopy thinning
        - Keep mowing needs away from the trees
        - Avoid mowing when turf is too wet or short
        - Avoid driving on wet turf
        - Overseed every 30 days
        - hardscape some of the used corner areas to be more conducive to “people” motion
        - improve traffic patterns through fencing (post and chain)
          - pilot by picking an ideal test place
          - use park approval process for any improvement project
        - improve design and move pattern in the park – long-term
        - grass growth negatively impacts trees
          - trees under a lot of stress
          - Dutch Elm trees are on “chemotherapy” every 3 years
          - Identify a block for alternative ground covers – project
        - Inventory and assessment of all SPB trees as Forestry has a lot of concerns
          - 6 month approval process

## FoSPB Meeting Minutes

Date: May 2014

- Transitional Youth update and closure
  -
- Action Items from previous meetings
  - Labels for rose varieties
  - Light posts need attention
    - Assign Utility Worker to adjust poles

### 2014 FoSPB project objectives – Update

- Improve irrigation systems in all SPB (**Don McTaggart**)
  - PP&R to identify opportunities
- Business recruitment for Shemanski Park (**Elka, Gunnar**)
  - Approach Arlington Club
- Funding – Register with Parks Foundation to act as fiscal agent (**Marjorie**)
  - Identify project to raise funding – Plantings – Fence - Irrigation upgrade – PP&R will provide estimated costs and project scopes
  - Columbia Sportswear incentive program
- Improve Signage (**Bryan, Asa**)
  - PPR will fund signage upgrade
  - Prohibit skate boarding in entire Park
  - Loo – add sticker what number to call for issues
    - Update stickers (Bryan)
- Middle Armrest for park benches
  - Find resource to scope project
  - Design armrests and submit formal Park Proposal to PPR
- Advertisement / Promotion (**Alan, Marjorie**)
  - Prepare proposal and submit to PP&R (two step process)
    - First step: Write one pager (**Alan, Marjorie, Carole**)
    - Park Proposal process: <http://www.portlandoregon.gov/parks/46373>
      - Application deadline: Fall
      - Brian A to help with application
- Member recruitment
  - Arlington Club – contact president, need to follow up
  - Reach out again to PAM and OHS for 2014 park plans and Downtown Park Management Plan

### 2014 Accomplishments

- Meetings with PP&R – 2.21.
- Garden work parties – 2.22., 3.15., 4.19., 4.26.
- Started a Turf Maintenance Friends group
- TY moved to Chapman Park
- Food cart opened in Shemanski Plaza

### Communication

- Facebook: <https://www.facebook.com/FriendsOfSouthParkBlocks>
- Website: [www.fospb.org](http://www.fospb.org) renewed Go Daddy host for two years at cost of \$200; looking for donations

### Action Item update (see below)

### Upcoming Events

- Foot Patrols - Mon at 5:00 pm and Fri at 3:00 pm, meet at Rough Rider statue
- Turf Improvement – Every Tue at 9:00 - 11:00, meet in the 1500 block between Market and Clay
- Foot Patrol Training, June 25 – ONI and PPS, PPS will provide updated MOAB training

Future Topics

- SPB project ideas
  - o South Park Blocks improvement fund
  - o Nesting opportunities for raptors / bird houses
  - o Signage to enhance park experience
  - o Dog fountain
  - o Middle Armrest for park benches Q3 2014 – prove fundraising mechanism first
- Support smoking ban for Portland Parks once on the agenda of PPR
- Install Pet Stations
  - o Look at North-Park installation
    - PP&R did not like design – Commissioner Fritz favors pet owner responsibility vs. bag dispensers
    - Built by CleanScapes in North Park Blocks
    - Not the biggest problem – New fines for off leash and not picking up now enforced by Park Rangers
    - Needs funding / sponsors
- Event planning
  - o Social events in the park
  - o Stacey Tran of Cityscope is looking for public proposals for THE PRESENT IS ARTICULATE, a series of urban interventions, installations, and performances. Installations/performances would possibly be in South Park Blocks, permitted by PP&R.
- Determine projects and need for funding; make contact with potential local business partners including PAM, OHS, Safeway
- Vest replacement by T-Shirts
  - o Have business sponsoring T-Shirts
  - o Have business sponsor incentives

**Next Meetings:**

Last Wednesday of the month, 7:00 PM, Eliot 3<sup>rd</sup> Floor Meeting Room (5.28., 6.25., **TBD**)

**Action Items**

Detail	Update	Owner	Date	Status
Governance of FoSPB: Study other Friends groups and then decide on FoSPB Governance structure		Carole	5/28/2012	Open
Governance of FoSPB: Study other Friends groups and then decide on FoSPB Governance structure		Gunnar	5/28/2012	Open
Governance of FoSPB: Provide contact for ByLaws example		Mike Boyer	5/28/2012	Open
Membership solicitation - University Place	4 people from University Place joined FoSPB	Bob	5/28/2012	Closed 2/26/2014
Event sponsoring	What is the procedure for FoSPB	David / Gunnar	8.29.2012	Closed 5-9-14
Unwanted bird feeding	Add Audubon link to website and create some printouts	Gunnar	6.26.2013	Open
Emergency contact numbers	Review triage list and phone numbers to call	Mike B, Gunnar	1.29.2014	Open